

**GOVERNMENT OF INDIA  
MINISTRY OF RAILWAYS  
(RAILWAY BOARD)**

**No. E(W) 2007/PS 5-1/9**

**New Delhi, dated 26 -03-2012**

**The General Managers (P)  
All Indian Railways &  
Production Units.**


**Sub: Extending the validity of full/half sets of Privilege Passes, Post Retirement Complimentary Passes, Widow Passes and Privilege Ticket Orders (PTOs).**

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Instructions were issued vide Board's letter of even number dated 10-7-2008 raising the validity period of half set of Privilege/Post Retirement Complimentary/Widow Passes to four months from the date of issue as in the case of full set passes. Further, in terms of instructions issued vide Board's letter No. E(W)2010/ PS 5-17/1 dated 3-6-2011, Privilege Pass/PTO/Post Retirement Complimentary Pass in the next year's account should not be issued more than 100 days in advance of beginning of the next year.

2. Consequent upon the decision of the Board to enhance the period of advance reservation from 90 days to 120 days vide Commercial Circular No. 12 of 2012 dated 6-02-2012, the issue regarding enhancing the validity period of passes and PTOs was under examination in Board's Office with a view to facilitate securing confirmed reservations on such Passes and PTOs. After careful consideration by Board, it has been decided that the validity period of full/half sets of Privilege/Post Retirement Complimentary/Widow Passes and PTOs shall be one month more than the Advance Reservation Period, in general. Hence, the validity of such Passes/PTOs shall be Five months instead of Four months, at present. However, if advance reservation period is reduced in future, the validity of Pass/PTO will not be less than four months period. Accordingly, Item 3 (iv), (v) & (xiv) of Schedule-II under heading "General Rules", item No. (i) under Column 4 of Schedule-IV and item Nos. 11 & 12 under Annexure 'C' of Railway Servants (Pass) Rules, 1986 (Second Edition, 1993) should be revised as per Advance Correction Slip No.73.

3. This issues with the concurrence of the Finance Dte. of the Ministry of Railways.

  
**( Debasis Mazumdar )**  
Joint Director Estt. (Welfare)  
Railway Board  
**Contd..2/-**

**No. (W) 2007 PS 5-1/9**

**New Delhi, dated 26 -03-2012**

Copy to :-

The Deputy Comptroller and Auditor General of India (Railways), Room No.224, Rail Bhavan, New Delhi (with 40 spares).

**for Financial Commissioner/Railways.**

**No. (W) 2007 PS 5-1/9**

**New Delhi, dated 26 -03-2012**

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**New Delhi, dated 26 -03-2012**

**No. (W) 2007 PS 5-1/9**

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17. The Joint Director, Mil Rail, Ministry of Defence
18. The Joint Director, Iron & Steel, 3, Koila Ghat Street/Kolkata
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24. The Editor, 'Bhartiya Rail',
25. The Editor 'Indian Railways'
26. The Pay & Accounts Officer, Ministry of Railways (Railway Board)
27. The General Secretary, IRCA/New Delhi
28. The Commissioner, Railway Safety/Lucknow
29. Railway Adviser, Embassy of India, Baunscheidt Strasse -7/Berlin
30. Liaison Officer, 5<sup>th</sup> CPC, Zonal Railways/PUs/RDSO/Trg. Institutes/Metro Railway/COMOW/CORE/RSC etc.
31. M/s Bahri Brother, Lajpat Rai Market/Delhi
32. CAO(C), S.E. Railway, Bilaspur-495004 (M.P.)
33. Editor, 'Rail Rajbhasha'
34. The President, All India Retired Railwaymen's Federation, Railway Block No.303 Railway Colony High School Chilkalguda, Secunderabad 500 015,
35. The Secretary General,, National Federation of Railway Pensioners, 'Udayam', Kunnathurmedu, Palghat-678013.
36. The President, All India Retired Railway Officers Association, 12-5—149/6/C – Vijayapuri Street, South Lallaguda, Secunderabad-500 017.
37. The General Secretary, Retired Railway Employees Welfare Association (Regd.) 490A/16 Gurdwara Road, Gurgaon.
38. The President, National Federation of Railway Pensioners, 27/578 Audityapuram,Palghat-678006
39. The President, National Federation of Railway Pensioners, 42/14 Motilal Street, T-Nagar, Madras 600 017..
40. The President, Railway Pensioner's Council, Katihar, Bihar.
41. The Secretary General, Bharat Pensioners' Samaj, Post Box 3303, Jangpura Extn., New Delhi – 110014.
42. Dy. FA&CAO, Traffic Accounts, Goods Section, Northern Railway, State Entry Road, New Delhi.

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43. The Secretary General, Indian Railways Promotee Officers' Federation, 268, Rail Bhawan, New Delhi – 110001.

  
**(Debasis Mazumdar)**  
Joint Director Estt. (Welfare)  
Railway Board.  
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**Advance Correction Slip No. 73 to the Railway Servants (Pass) Rules, 1986 (Second Edition, 1993)**

Item 3 (iv) (v) and (xiv) of Schedule-II under heading "General Rules relating to Privilege Passes/PTOs" of Railway Servants (Pass) Rules, 1986 (Second Edition, 1993) may be amended as under :-

**(iv) :** A half set or one set of Privilege Pass shall be valid for one month more than the Advance Reservation Period, i.e. five months at present, in general, from the date of issue irrespective of whether the inward journey is for the same station or any other station.

**(v) :** Privilege Ticket Order (PTO) shall be valid for one month more than the Advance Reservation Period, i.e. five months at present, in general, from the date of issue.

**(xiv) :** When an employee has availed all passes due to him/her in a calendar year, one set of passes and/or one set of PTO may be issued to him/her for journeys commencing in the next year only and the Pass/PTO may be debited to the next year's pass account. Such advance issue of Pass/PTO should not exceed one month more than the Advance Reservation Period i.e. five months at present, of the current year, in general, from the date of issue.

2. Item (i) under column 4 "other facilities" of Schedule-IV, Post Retirement Complimentary Pass of Railway Servants (Pass) Rules, 1986 (Second Edition, 1993) may be amended as under :-

**(i) :-** A retired Railway Servant may be issued on his/her request one set of Complimentary Pass one month more than the Advance Reservation Period i.e. five months at present, in general, in advance of the current calendar year from the date of issue for

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journeys commencing in the next year duly debiting such issue of Complimentary Pass in the next year's account.

3. Item Nos. 11 & 12 under Annexure 'C' of Railway Servants (Pass) Rules, 1986 (Second Edition, 1993) may be amended as under :-

**(11)** Incorrect issue of a Pass by pass issuing authority for a period exceeding one month more than the Advance Reservation Period, i.e five months at present, in general, and its use by a Railway Servant or his family after the period of availability.

**(12)** Correct issue of Pass by the pass issuing authority for a period not exceeding one month more than the Advance Reservation Period, i.e. five months at present, in general, and its use by a Railway Servant or his family after the period of availability.

**(Authority: Railway Board's No.E(W) 2007 PS 5-1/9 dated 26-03-2012)**

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